S. P. Hegshetye College of Arts, Commerce & Science

(Affiliated to University of Mumbai and recognized by Govt. of Maharashtra)
S.M. Joshi Vidyaniketan, P -63 M. I. D. C., Mirjole, Tal & Dist. Ratnagiri. 415 639
Phone No. (02352) 228977 / 230812. E mail- navnirmancollege@rediffmail.com

Activity/Programme Report

Academic Year: 2018-19	Activity No.:

Name of Activity/Programme	Faculty development programme Examination work
Organizing Department/Committee	IQAC
Date and time	24 th TO 28 th Sep 2018,3.00 to 6.00
Venue	Auditorium
Name of the Co-coordinator of the activity and member	Dr. Asha Jagdale .
Resource Person/Speaker	Dr. Asha Jagdale, , Dr.Pooja Mohite
Number of participated	
Proof attached	NoticeAttendance
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of Paper setting, Supervision And Report Writing, Unfairness And Rules And Regulation.
IQAC Cell	Activity as per academic calendar Month. September 201819

IQAC Co-coordinator

Coordinator I. G. A. C.

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"Examination Work"

Resource Person - Prof. Dr. Asha S. Jagdale

Date- 24th sept. to 28th sept. 2018 Place-Seminar Hall

Time- 3 pm. To 6 pm.

IQAC Co-coordinator

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Activity/Programme Report

Academic Year: 2019-20	Activity No.:
Name of Activity/Programme	Faculty development programme on Effective communication skills
Organizing Department/Committee	IQAC
Date and time	16 th TO 20 th Sep 2019,3.00 to 6.00
Venue	Auditorium
Name of the Co-coordinator of the activity and member	Dr. Asha Jagdale
Resource Person/Speaker	Dr. Asha Jagdale , Dr.Pooja Mohite
Number of participated	
Proof attached	Notice Attendance
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of Appropriate nonverbal communication, Engaged listening Body language etc.
IQAC Cell	Activity as per recommendation of IQAC

IQAC Co-coordinator

Coordinator I. Q. A. C.

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" Effective communication Skill"

Resource Person - Prof. Dr. Asha S. Jagdale,

Date- 16th sept. to 20th sept. 2019 Place-Seminar Hall

Time- 3 pm. To 6 pm.

IQAC Co-coordinator

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Activity/Programme Report

Academic Year: 2020-21	Activity No.:	
Name of Activity/Programme	Faculty development programme on Online Exam	
Organizing Department/Committee	IQAC	
Date and time	7th sept. to 11th sept. 2020,3.00 to 6.00	
Venue	Auditorium	
Name of the Co-coordinator of the activity and member	Dr.Pooja Mohite	
Resource Person/Speaker	Mrs. Amruta Salvi Miss. Supriya Surve,	
Number of participated		
Proof attached	Notice Attendance	
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of create Google form ,insert image in Google form, prepare PPT etc.	
IQAC Cell	Activity as per recommendation of IQAC.	





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"Online Exam "

Resource Person - Mrs. Amruta H. Salvi, Miss. Supriya S. Surve

Date- 7th sept. to 11th sept. 2020 Place-Seminar Hall

Time- 3 pm. To 6 pm.

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Activity/Programme Report

11. 0		
Academic Year: 2022-23	Activity No.:	

Name of Activity/Programme	Faculty development programme Examination work	
Organizing Department/Committee	IQAC	
Date and time	12th TO 16th th Sept 2022,3.00 to 6.00	
Venue	Auditorium	
Name of the Co-coordinator of the activity and member	Dr. Asha Jagdale .	
Resource Person/Speaker	Dr. Asha Jagdale, , Dr.Pooja Mohite	
Number of participated		
Proof attached	NoticeAttendance	
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of Paper setting, Supervision And Report Writing, Unfairness And Rules And Regulation.	
IQAC Cell	Activity as per recommendation by IQAO	

IQAC Co-coordinator

D. A. C. De College of Arts, MA Science, Marchit-415 839 S. P. Hegshetya College of Arts, Commerce & Science, Ratnagiri - 415 639

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"Examination Work"

Resource Person - Dr. Asha S. Jagdale Dr. Pooja M. Mohite

Date - 12th sept. to 16th sept. 2022

Time - 3 pm To 6 pm

Place - Seminar Hall

IQAC Co-coordinator

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Activity/Programme Report

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Academic Year: 2022-23	Activity No.:	

Name of Activity/Programme	Non teaching Staff Development programme – Examination Preparation	
Organizing Department/Committee	IQAC	
Date and time	19th sept. to 23th sept. 2022	
Venue	Auditorium	
Name of the Co-coordinator of the activity and member	Dr.Pooja Mohite ,Mr. Mahendra Gurav	
Resource Person/Speaker	Dr.Pooja Mohite, Mr. Mahendra Gurav	
Number of participated		
Proof attached	Notice Attendance	
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowled of Block Arrangement, Seating Arrangement, maintain report of records.	
IQAC Cell	Activity as per academic calendar Month: September 2022-23	

Coordinator

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"Examination Preparation"

Resource Person- Mahendra Madhukar Gurav,

Date- 19th sept. to 23th Sept. 2022 Place-Seminar Hall

Time- 3 pm. To 6 pm.

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Activity/Programme Report

Academic Year: 2020-21	Activity No.:	
Name of Activity/Programme	Non teaching Staff Development programme –Mentaining office Records	
Organizing Department/Committee	IQAC	
Date and time	14th sept.to18th sept. 2020,3.00 to 6.00	
Venue	Auditorium	
Name of the Co-coordinator of the activity and member	Dr.Pooja Mohite ,Mr. Mahendra Gurav	
Resource Person/Speaker	Dr.Pooja Mohite, Mr. Mahendra Gurav	
Number of participated		
Proof attached	Notice Attendance	
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of Maintain of files Labelling files, Numbering of files maintain records	
IQAC Cell	Activity as per academic calendar Month.	

Coordinator
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September 2020-21

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"Maintaining office records"

Resource Person - Mr. Mahendra Gurav

Date- 14th sept. to 18th sept. 2020

Time- 3 pm. To 6 pm.

Place-Seminar Hall

IQAC Co-coordinator

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Activity/Programme Report

Academic Year: 2018-19	Activity No.:	
Name of Activity/Programme	Non teaching Staff Development programme - Examination	
Organizing Department/Committee	Preparation	
Organizing Department/Committee Date and time	17 th sept.to21 th sept. 2018,3.00 to 6.00	
Venue	Auditorium	
Name of the Co-coordinator of the activity and member	Dr.Pooja Mohite ,Mr. Mahendra Gurav	
Resource Person/Speaker	, Mr. Mahendra Gurav	
Number of participated		
Proof attached	Notice Attendance	
Short summery/Brief report(In English)	As per the notice, the main aim of the workshop is to make aware and get knowledge of Block Arrangement, Seating Arrangement, maintain report of records.	

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"Examination Preparation"

Resource Person - Mr. Mahendra M. Gurav

Date- 17th sept. to 21th sept. 2018 Place-Seminar Hall

Time- 3 pm. To 6 pm.

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