



Navnirman Shikshan Sanstha's

## S. P. Hegshetye College of Arts, Commerce & Science

(Affiliated to University of Mumbai and recognized by Govt. of Maharashtra)

S.M. Joshi Vidyaniketan, P -63 M. I. D. C., Mirjole, Tal & Dist. Ratnagiri. 415 639

Phone No. (02352) 228977 / 230812. E mail- navnirmancollege@rediffmail.com

IQAC 2018/19

Date- 23-06-2018

### Meeting - Notice

To,

- |    |                       |                          |
|----|-----------------------|--------------------------|
| 1  | Mr. Abhijit Hegshetye | Chairman, Governing Body |
| 2  | Dr. Asha S. Jagdale   | Member                   |
| 3  | Mrs. Amruta H. Salvi  | Member                   |
| 4  | Mr. Tarachand Dhobale | Member                   |
| 5  | Mr. Sushil Salvi      | Member                   |
| 6  | Mr. Mrutujay M. Khatu | Member                   |
| 7  | Mr. Uday Lodh         | Member                   |
| 8  | Mr. Atmaram Mestri    | Member                   |
| 9  | Dr. Alimiya Parkar    | Member                   |
| 10 | Mr. Kailas Tambe      | Member                   |
| 11 | Mr. Mahendra Gurav    | Member                   |
| 12 | Mr. Tushar Mandawkar  | Member                   |
| 13 | Mr. Shubham Mohite    | Member                   |

Dear Sir/Madam,

It is my pleasure to inform you that, the 1<sup>st</sup> meeting of Internal Quality Assurance Cell of S. P. Hegshetye College of Arts Commerce and Science Ratnagiri is Scheduled to be held on **25/06/2018** at **11.30 am** in the **IQAC Room** of the college under the Chairmanship of I/C Principal **Mr. Sukumar Shinde**. The Brief agenda is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting. The agenda will follow.....

Agenda -

**Agenda Item 01:** To plan the NAAC Work

**Agenda Item 02.** To discuss the various plans and activities for the upcoming Faculty Development Program

**Agenda Item 03.** - Formation of IQAC Cell and Committee Members.

**Agenda Item -04** -Process of Admission,

**Agenda Item -05** - Book requirements for library.

**Agenda Item 06-** To plan and organize the various Social activities coming under department of NSS and College Departments.



  
Coordinator  
I. Q. A. C.

S. P. Hegshetye College of Arts,  
Commerce & Science,  
P 63, MIDC, Mirjole, Ratnagiri - 415 639

  
Principal  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639



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### Minutes Of 1<sup>st</sup> Minutes of IQAC Committee

Date- 25/06/2018

Venue: IQAC ROOM

Time: 11.30 am

#### 1 Discussion on NAAC work

It is decided to go for NAAC accreditation. Hon. Principal Mr. Sukumar Shinde Sir suggested to plan the activities for NAAC.

#### 2 To discuss the various plans and activities for the upcoming Faculty Development Program

Dr. Asha Jagadale encouraged all the staff members to attend and participate in various workshops, conferences, seminars.

#### 3 Formation of IQAC Cell And Committee Members.

Allocation of criteria wise heads and committee members, allocation of activities under each criteria under IQAC

#### 4. Process of Admission

Mr. Mahendra Gurav discussed about the admission Process and related Rules.




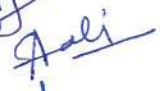

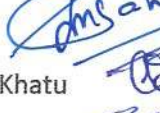





#### 5. Book requirements for library

Mr. Tarachand Dhobale discussed about the Various reference books, journals and periodical published for college library.

#### 6. To plan and organize the various Social activities coming under department of NSS and College.

Dr. Pooja Mohite discussed various activities plan under Social Science & NSS Department, to name a few like World Population Day, International Yoga Day, Tree Plantation, University Foundation Day etc.

Following members was attended for Meeting

- 1 Mr. Sukumar Shinde 
- 2 Mr. Abhijit Hegshetye 
- 3 Dr. Asha S. Jagadale 
- 4 Mrs. Amruta H. Salvi 
- 5 Mr. Tarachand Dhobale 
- 6 Mr. Sushil Salvi 
- 7 Mr. Mrutujay M. Khatu 
- 8 Mr. Uday Lodh 
- 9 Mr. Atmaram Mestri
- 10 Dr. Alimiya Parkar 
- 11 Mr. Kailas Tambe
- 12 Mr. Mahendra Gurav 
- 13 Mr. Tushar Mandawkar
- 15 Dr. Pooja M. Mohite 



  
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### **Action taken report for 2018-19 (Meeting Date - 25/06/2018)**

1. Discussion has been done on NAAC work.
2. Discussion has been done on various plan and activities for upcoming faculty development programmes. Examination work and Examination preparation for teaching and non-teaching faculties. Workshop on Empower Skills in English Language workshop on Python for Data Science.
3. New IQAC cell has been formed and allocation of criteria wise heads and committee members has been done.
4. As Discussed in meeting various reference books, journals and periodical publication total amount of Rs. 283692/- purchased books and journals to library.
5. Various social activities coming under department of NSS and college has been done. Farming at Charveli village, Railway Suraksha Abhiyan, Swachata Abhiyan Thiba Palace, Population Day, Street Play- MATADAR RAJA JAGA HO Street play etc.



  
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**IQAC 2018/19**

### Notice

A meeting of IQAC is arranged on **30/11/2018** at **11.30am** in IQAC Room to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

IQAC Members-

- 1 Mr. Abhijit Hegashetye
- 2 Dr. Asha S. Jagadale
- 3 Mrs. Amruta H. Salvi
- 4 Mr. Tarachand Dhobale
- 5 Mr. Sushil Salvi
- 6 Mr. Mrutujay M. Khatu
- 7 Mr. Uday Lodh
- 8 Mr. Atmaram Mestri
- 9 Dr. Alimiya Parkar
- 10 Mr. Kailas Tambe
- 11 Mr. Mahendra Gurav
- 12 Mr. Tushar Mandawkar
- 13 Mr. Shubham Mohite

Agenda:

1. To take review of previous meeting.
2. Theme dinner organization.
3. Activities pertaining to personality and overall development of learners.
4. Indradhanu youth Festival.
5. Placement related activities
6. To take Field visit and Industrial visit.

1

IQAC **Coordinator**  
**I. Q. A. C.**

S. P. Hegshetye College of Arts,  
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**I/c Principal**  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639

# Minutes of Meeting

## Minutes Of 1<sup>st</sup> Minutes of IQAC Committee

Date- 30/11/2018

Venue: IQAC ROOM

Time: 11.30 am

**1 To take review of previous meeting**

The minutes of last meeting read by Principal Mr. Sukumar Shinde and discuss about its compliance.

**2 Theme dinner organization.**

Mr. Tarachand Dhobale HOD of HS Department suggested about Theme Dinner program organization.

**3 Activities pertaining to personality and overall development of learners.**

Mrs. Amruta Salvi Suggested to take Reading competition, Theme base workshop for learners development.















**4. Placement related activities**

Mr. Abhijit Hegshetye discussed about to placement related activities.

**5. To take Field visit and Industrial visit.**

Dr. Asha Jagdale madam suggested to arrange Field visit, Industrial visit and Hotel Visit for students Knowledge Development.

Following members was attended for Meeting

- 1 Mr. Sukumar Shinde 
- 2 Mr. Abhijit Hegshetye 
- 3 Dr. Asha S. Jagdale 
- 4 Mrs. Amruta H. Salvi 
- 5 Mr. Tarachand Dhobale 
- 6 Mr. Sushil Salvi 
- 7 Mr. Mrutujay M. Khatu 
- 8 Mr. Uday Lodh 
- 9 Mr. Atmaram Mestri 
- 10 Dr. Alimiya Parkar 
- 11 Mr. Kailas Tambe 
- 12 Mr. Mahendra Gurav 
- 13 Mr. Tushar Mandawkar 
- 15 Dr. Pooja M. Mohite 

  
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### **Action taken report for 2018-19 (Meeting Date - 30/11/2018)**

1. The 'Theme Dinner program' has been organized by Hotel management department.
2. As discussed, reading competition, theme based workshop for learner's development program has been conducted like Advanced Bakery program etc.
3. Placement related activities have been conducted in college.
4. Field visit was organized by Geography and BMS department for given students centric teaching learning and experimental knowledge.



  
I/c Principal  
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**IQAC 2019-20****Notice**

A meeting of IQAC is arranged on **17/06/2019** at **11.00 am** in IQAC Room of the college under the Chairmanship of I/C Principal Waman Sawant to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same. The brief agenda is enclosed herewith.

**IQAC Members-**

Sr.No.	Name	Designation	Signature
1	Dr. Waman Sawant	Principal	
2	Mr. Abhijit Hegashetye	Chairman, Governing Body	
3	Dr. Asha S. Jagadale	Teaching Staff	
4	Mrs. Amruta H. Salvi	Teaching Staff	
5	Mr. Tarachand Dhobale	Teaching Staff	
6	Mr. Sushil Salvi	Teaching Staff	
7	Mr. Mrutunjay M. Khatu	Employers	
8	Mr. Uday Lodh	Industrialists	
9	Mr. Atmaram Mestri	Stakeholders	
10	Dr. Alimiya Parkar	Member C.D.C.	
11	Mr. Kailas Tambe	Social Warker	
12	Mr. Mahendra Gurav	Head Clerk	
13	Mr. Tushar Mandawkar	Alumni Representative	
14	Mr. Shubham Mohite	Students Representative	
15	Dr. Pooja M. Mohite	Teaching Staff	

The agenda will follow.....

**Agenda:**

1. To take review of previous meeting.
2. Admission
3. To plan the NAAC work.
4. Activities pertaining to personality and overall development of learners(Certificate course/Workshop/seminar/other activities)
5. Research activity.
6. Career workshop
7. Plan for QuizIT and Vision Competition
8. NSS Camp.
9. Youth Festival and Mrunal Hegshetye Elocution Competition
10. Any other issue with permission of chair.







### Minutes of Meeting

The meeting held on 17<sup>th</sup> June 2019 at 11.30am

Following point were discuss in meeting

1. Dr. Pooja Mohite IQAC Coordinator express NAAC work Process.
2. Mr. Abhijit Hegshetye Chairman of Navnirman Shikshan Sanstha's suggested to plan for the increase admission which has decreased last year.
3. Dr. Waman Sawant Chairperson of IQAC read last meeting minutes and discuss about completed work.
4. Dr. Waman Sawant encouraged all the staff members to take certificate courses in department wise other than syllabus.
5. Dr. Waman Sawant encouraged all the staff members to initiates in research project.
6. Mr. Tarachand Dhobale suggested to take entrepreneurship related workshop for the students.
7. Mrs. Amruta Salvi discussed about the details of QuizIT and VISION event.
8. Mr. Sushil Salvi express about the NSS camp ,NSS activities and also discussed about new adapted village.
9. Mr. Abhijit Hegshetye discussed about and planning about Mrunal elocution competition.

Sr.No.	Name	Designation	Signature
1	Dr. Waman Sawant	Principal	
2	Mr. Abhijit Hegshetye	Chairman, Governing Body	
3	Dr. Asha S. Jagadale	Teaching Staff	
4	Mrs. Amruta H. Salvi	Teaching Staff	
5	Mr. Tarachand Dhobale	Teaching Staff	
6	Mr. Sushil Salvi	Teaching Staff	
7	Mr. Mrutunjay M. Khatu	Employers	
8	Mr. Uday Lodh	Industrialists	
9	Mr. Atmaram Mestri	Stakeholders	
10	Dr. Alimiya Parkar	Member C.D.C.	
11	Mr. Kailas Tambe	Social Warker	
12	Mr. Mahendra Gurav	Head Clerk	
13	Mr. Tushar Mandawkar	Alumni Representative	
14	Mr. Shubham Mohite	Students Representative	
15	Dr. Pooja M. Mohite	Teaching Staff	

Coordinator  
I. Q. A. C.







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### Action taken report for 2019-20 (Meeting Date - 17/06/2019)

1. For giving wide publicity to the admission process, pamphlets were printed and distributed in front of all the junior colleges in Ratnagiri. College campaign was effectively run by teaching and non-teaching faculties of the college.
2. As suggested by Dr.Pooja Mohite all the departments maintained their separate files for NAAC documentations.
3. As suggested by Mrs. Amruta Salvi , up-gradation of our college website for Dynamic process and planning for the increase number of students out of Ratnagiri district has been done.
4. As per suggested in meeting have organized workshops like Entrepreneurship Awareness, Awareness of trends in technology also we conduct six different department certificate courses.
5. As per the principal suggested, two faculties have applied for minor research projects and they got funding from the Mumbai University.
6. It was decided that NSS camp organized in the Diwali Vacation. And NSS Department has organized the camp in Diwali vacation at Dandeadam village during the period 03/11/2019 to 09/11/2019.
7. Mrunal Hegshetye state level elocution competition has organized in 16/08/2019.
8. As per suggested by principal students had participated in Youth festival of Mumbai University and Miss Shrutika kadam got silver medal in Mono A



  
I/c Principal  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639









**IQAC 2019-20**

**Notice**

A meeting of IQAC is arranged on **30/11/2019** at **04.30pm** in IQAC Room of the college under the Chairmanship of I/C Principal Waman Sawant to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same. The brief agenda is enclosed herewith.

**IQAC Members-**

1. Dr. Waman Sawant ,	Chairperson, Principal	
2. Mr. Abhijit Hegshetye,	Chairman, Governing Body	
3. Dr. Asha S. Jagdale ,	Member	
4. Mrs. Amruta H. Salvi.	Member	
5. Mr. Tarachand Dhobale,	Member	
6. Mr. Sushil Salvi,	Member	
7. Mr. Mrutujay M. Khatu,	Member	
8. Mr. Uday Lodh,	Member	
9. Mr. Atmaram Mestri,	Stakeholder	
10. Dr. Alimiya Parkar,	CDC Member	
11. Mr. Kailas Tambe,	Social Worker	
12. Mr. Mahendra Gurav,	Head Clerk	
13. Mr. Tushar Mandawkar,	Alumni Representative	
14. Mr. Shubham Mohite,	Student Representative	
15. Dr. Pooja Mohite	IQAC Co-ordinator	

**Agenda:**

1. To take review of previous meeting.
2. To present brief report on good practices adopted by institute.
3. Theme Dinner
4. Indradhanu Yuva Mohotsav
5. Participation in Avishkar
6. Organizing workshop.



Coordinator  
I. Q. A. C.

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**IQAC 2019 - 20**

**Minutes of Meeting**

**The meeting held on 30<sup>th</sup> November, 2019 at 04.30 pm**

**Following point were discuss in meeting**

- The Internal Quality Assurance cell (IQAC) convened a meeting on 27/10/2019. The meeting was chaired over by the principal. The IQAC Co-ordinator welcomed all the committee members who were present for the meeting.
- The activities conducted by various departments in the academic year 2019-20 till October were put in front of the meeting and were reviewed by the members.
- Discussed on brief report on good practices adopted by institute.
- Mr. Tarachand Dhobale HOD of HS discuss about Theme Dinner "Gavshiwar" event and finalise the date.
- Discuss about maximum participation in Avishkar Project.
- Planning for Indradhanu Yuva Mahotsav and date finalise as 15<sup>th</sup> Dec to 24<sup>th</sup> Dec 2019.

Sr.No.	Name	Designation	Signature
1	Dr. Waman Sawant	Principal	
2	Mr. Abhijit Hegashetye	Chairman, Governing Body	
3	Dr. Asha S. Jagadale	Teaching Staff	
4	Mrs. Amruta H. Salvi	Teaching Staff	
5	Mr. Tarachand Dhobale	Teaching Staff	
6	Mr. Sushil Salvi	Teaching Staff	
7	Mr. Mrutunjay M. Khatu	Employers	
8	Mr. Uday Lodh	Industrialists	
9	Mr. Atmaram Mestri	Stakeholders	
10	Dr. Alimiya Parkar	Member C.D.C.	
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## Action taken report for 2019-20 (Meeting Date - 30/11/2019)

1. As per decided in the meeting, all the committee has prepared organized their activities just like field visit, Industrial visit and hotel visit for better knowledge.
2. Hotel Management department organized theme dinner name as Goav Shivar.
3. As instructed by principal, participated in Aviskakar research convention which was held by University of Mumbai. Department of History, Geography, Economics, BMS, Computer science and Marathi was participated.
4. As per decided in meeting Department of Geography organized research oriented workshop.



  
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IQAC 2020/21

### Notice


IQAC have arranged Online Meeting on **01/07/2020** at **11.00 am** on Zoom App to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same. Link of Meeting provide before 15 minutes of starting meeting.

IQAC Members-

- 1 Dr. Waman Sawant. Chairperson
- 2 Mr. Abhijit Hegashetye. Chairman, Governing Body Member
- 3 Dr. Asha S. Jagadale Member
- 4 Mrs. Amruta H. Salvi. Member
- 5 Mr. Tarachand Dhobale. Member
- 6 Mr. Sushil Salvi. Member
- 7 Mr. Mrutujay M. Khatu. Member
- 8 Mr. Uday Lodh. Member
- 9 Mr. Atmaram Mestri. Member
- 10 Dr. Alimiya Parkar. Member
- 11 Mr. Kailas Tambe. Member
- 12 Mr. Mahendra Gurav. Member
- 13 Mr. Tushar Mandawkar. Member
- 14 Miss Aradhana Mandal. Member

Agenda:

1. To take review of previous meeting.
2. To Conduct Online Webinar.
3. To conduct Online Admission Process.
4. To implement sanitization and Social Distancing.
5. To Conduct online Lecture.

  
Coordinator  
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IQAC 2020/21

### Minutes of IQAC Meeting.

Meeting held on Zoom App on 01/07/2020 at 11.00 am

#### Agenda and its Discussion -

Sr. No.	Agenda and its Discussion-
1.	Principal and Chairperson of IQAC Dr. Waman Sawant read last meeting and Minutes Compliance
2.	To Conduct Online Webinar - All members decided to conduct online State and National level Webinars On Zoom App.
3.	To conduct Online Admission Process. – Mrs. Amruta H. Salvi HOD of CS and IT suggested and explained how to conduct online admission process through whatsapp and google form.
4.	To implement sanitization and Social Distancing - Chairman Mr. Abhijit Hegshetye suggested to Sanitized every floor and keep social distancing to keep corona out.
5.	To Conduct online Lecture - IQAC Coordinator Dr. Pooja Mohite Suggested to Conduct lectures on Zoom App and Google Meet. The link of lecture sent on whatsapp groups.

#### Followings Members was presents -

- 1 Dr. Waman Sawant.- Chairperson
- 2 Mr. Abhijit Hegashetye. - Chairman, Governing Body Member
- 3 Dr. Asha S. Jagadale - Member
- 4 Mrs. Amruta H. Salvi. - Member
- 5 Mr. Tarachand Dhobale. - Member
- 6 Mr. Sushil Salvi. - Member
- 7 Mr. Mrutujay M. Khatu. Member
- 8 Mr. Uday Lodh . Member
- 9 Mr. Atmaram Mestri. Member
- 10 Dr. Afimiya Parkar. Member
- 11 Mr. Kailas Tambe . Member
- 12 Mr. Mahendra Gurav . Member
- 13 Mr. Tushar Mandawkar. Member
- 14 Miss Aradhana Mandal. Member
- 15 Dr. Pooja Mohite - IQAC Coordinator

Coordinator  
I. Q. A. C.

I/c Principal

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### **Action taken report for 2020-21 (Meeting Date - 01/07/2020)**

1. Geography Department, History Department, Economics Department, Computer science Department and Commerce department was conducted an online state and national level webinars.
2. Online admission process has been conducted with the help of whatsapp and Google forms.
3. Sanitization has been done in college due to Covid -19 pandemic.
4. As per suggestion of IQAC coordinator Dr. Pooja Mohite conducted the online lectures through Google meet and Zoom app and created whatsapp groups also.



  
I/c Principal  
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Arts, Commerce & Science,  
Ratnagiri - 415 639



Navnirman Shikshan Sanstha's

## S. P. Hegshetye College of Arts, Commerce & Science

(Affiliated to University of Mumbai and recognized by Govt. of Maharashtra)

S.M. Joshi Vidyaniketan, P -63 M. I. D. C., Mirjole, Tal & Dist. Ratnagiri. 415 639





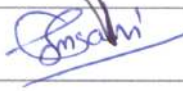
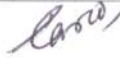

Phone No. (02352) 228977 / 230812. E mail- navnirmancollege@rediffmail.com

IQAC 2020-21

### Notice

A meeting of IQAC is arranged on **01/12/2020** at **04.30pm** in IQAC office to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

IQAC Members-

Sr.No.	Name	Designation
1	Dr. Waman Sawant	Principal 
2	Mr. Abhijit Hegshetye	Chairman, Governing Body
3	Dr. Asha S. Jagadale	Teaching Staff 
4	Mrs. Amruta H. Salvi	Teaching Staff 
5	Mr. Tarachand Dhobale	Teaching Staff 
6	Mr. Sushil Salvi	Teaching Staff 
7	Mr. Mrutunjay M. Khatu	Employers
8	Mr. Uday Lodh	Industrialists
9	Mr. Atmaram Mestri	Stakeholders
10	Dr. Alimiya Parkar	Member C.D.C.
11	Mr. Kailas Tambe	Social Worker
12	Mr. Mahendra Gurav	Head Clerk 
13	Mr. Tushar Mandawkar	Alumni Representative
14	Miss. Aradhana mandal	Students Representative
15	Dr. Pooja M. Mohite	Teaching Staff 

Agenda:

1. Online examination
2. Staff welfare
3. Covid 19 Vaccinations

**Coordinator**  
IQAC  
**S. P. Hegshetye College of Arts,  
Commerce & Science,**  
P-63, MIDC, Mirjole, Ratnagiri-415 639



  
**I/c Principal**  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639





## Minutes of Meeting

2020-21

Meeting held on 01/12/2020 at 04.30pm in IQAC room

### Agenda and Discussion the meeting

1	As per the agenda committee suggested to examination committee, Online examination to be conducted very smoothly and carefully.
2	As per suggestion of principal, staff welfare scheme planned.
3	Decided to take Covid 19 Vaccinations for all staffs.

Following members was present in meeting.

Sr.No.	Name	Designation
1	Dr. Waman Sawant	Principal
2	Mr. Abhijit Hegshetye	Chairman, Governing Body
3	Dr. Asha S. Jagdale	Teaching Staff
4	Mrs. Amruta H. Salvi	Teaching Staff
5	Mr. Tarachand Dhobale	Teaching Staff
6	Mr. Sushil Salvi	Teaching Staff
07	Mr. Mahendra Gurav	Head Clerk
08	Dr. Pooja M. Mohite	Teaching Staff



  
I/c Principal  
S. P. Hegshetye College of  
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**Action taken report for 2020-21 Meeting Date - 01/12/2020)**

1	As per the suggested to Online examination has conducted very smoothly and carefully.
2	As per suggestion of principal, staff welfare scheme planned. Call on Doctor for staff and students and tai up to Parkar Hospital
3	Almost staff got Covid 19 Vaccination.



  
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S. P. Hegshetye College of  
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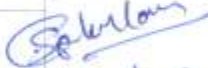


Phone: (02352) 228977 / 230812 / 9420250977 E-Mail: navnirmancollege@rediffmail.com

**IQAC 2021-22**

**Notice**

A meeting of IQAC is arranged on **22/06/2021** at **11.30 am** in IQAC office to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

**IQAC Members-**

1	Dr. Asha S. Jagdale	I/C Principal	
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member	
3	Mr. Tarachand Dhobale.	Teaching Staff, Member	
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member	
5	Mr. Sushil Salvi.	Teaching Staff, Member	
6	Mrs. Varsha V. Kubal .	Teaching Staff, Member	
7	Mr. Mrutujay M. Khatu.	Employers, Member	
8	Mr. Uday Lodh	Industrialists, Member	
9	Mr. Atmaram Mestri	Stakeholders, Member	
10	Dr. Alimiya Parkar.	C.D.C. Member	
11	Mr. Kailas Tambe .	Social Worker, Member	
12	Mr. Mahendra Gurav	Head Clreck, Member	
13	Mr. Sahil Govalkar	Alumni Representative, Member	
14	Miss Anuja Pawaskar.	Students Representative.	
15	Dr. Pooja Mohite	Coordinator	





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**Agenda:**

1. To take review of previous meeting.
2. Action Taken report on AQAR of previous year.
3. Activities pertaining to personality and overall development of learners.
4. Plan of the college for next five years.
5. Placement related activities/campus interviews.
6. Any other issue with permission of chair.

Coordinator  
I. O. A. C.

S. P. Hegshetye College of Arts,  
Commerce & Science,  
P 63, MIDC, Mirjole, Ratnagiri - 415 639



I/c Principal

S. P. Hegshetye College of  
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IQAC 2021-22

## Minutes of Meeting

The meeting held on 22 June 2021 at 11.30.a.m

Following point were discuss in meeting

1. Dr. Asha Jagdale Chairperson of IQAC read last meeting minutes and discuss about completed work.
2. Mr. Abhijit Hegshetye Chairman of Navnirman Shikshan Sanstha's suggested to plan for the increase admission which has decreased last year.
3. Mr. Tarachand Dhobale Suggested and recommended Energy Audit, Green Audit and Environment Audit as well as Academic and Administrative Audit for NAAC.
4. Mrs Amruta Salvi suggested to up-gradation of our college website for Dynamic process.
5. Dr. Pooja Mohite IQAC Coordinator express NAAC work Process.
6. Dr. Alimiya Parkar suggests to take campus interview for students and Alumni.
7. Mr. Sushil Salvi sir suggested for development of students research sports and youth participation is must.
8. Discussed on planning for Activities pertaining to personality and overall development of learners agreed unanimously.

### Following members were presents-

1	Dr. Asha S. Jagdale	I/C Principal
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member
3	Mr. Tarachand Dhobale.	Teaching Staff, Member
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member

*(Handwritten signatures and initials)*  
Jagdale.  
Hegshetye  
Dhobale  
Salvi



Navnirman Shikshan Sanstha's

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5	Mr. Sushil Salvi.	Teaching Staff, Member
6	Mrs. Varsha V. Kubal .	Teaching Staff, Member
7	Mr. Mrutujay M. Khatu.	Employers, Member
8	Mr. Uday Lodh	Industrialists, Member
9	Mr. Atmaram Mestri	Stakeholders, Member
10	Dr. Alimiya Parkar.	C.D.C. Member
11	Mr. Kailas Tambe .	Social Worker, Member
12	Mr. Mahendra Gurav	Head Clerk, Member
13	Mr. Sahil Govalkar	Alumni Representative. Member
14	Miss Anuja Pawaskar.	Students Representative.
15	Dr. Pooja Mohite	Coordinator

*Sushil*  
*Varsha*

*Lava*  
*Sahil*  
*Anuja*  
*Pooja*

*Sushil*  
Coordinator  
I. Q. A. C.

S. P. Hegshetye College of Arts,  
Commerce & Science,  
P 63, MIDC, Mirjole, Ratnagiri



*S. P. Hegshetye*

I/c Principal  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
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Navnirman Shikshan Sanstha's

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### **Action taken report for 2021-22 (Meeting Date - 21/06/2021)**

1. For giving wide publicity to the admission process, banners were printed and displayed in front of all the junior colleges in Ratnagiri. "Teachers at Doorstep" campaign was effectively run by teaching and non-teaching faculties of the college.
2. As Suggested Energy Audit, Green Audit and Environment Audit as well as Academic and Administrative Audit for NAAC has in process.
3. The college website has been upgraded for dynamic process.
4. Campus interview for students and alumni has been organized by HM Department.
5. For the development of students personality our college was started five certificate courses name as Advanced Soft Skill & IT skills, Personality Development, Heritage Tourism in Ratnagiri District, Certificate Course in Spoken English, and Certificate Course in Food Costing.



**I/c Principal**  
**S. P. Hegshetye College of**  
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IQAC 2021-22

**Notice**

A meeting of IQAC is arranged on 09/12/2021 at 11.30 am in IQAC office to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

IQAC Members-

1	Dr. Asha S. Jagdale	I/C Principal	
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member	
3	Mr. Tarachand Dhobale.	Teaching Staff, Member	
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member	
5	Mr. Sushil Salvi.	Teaching Staff, Member	
6	Mrs. Varsha V. Kubal .	Teaching Staff, Member	
7	Mr. Mrutujay M. Khatu.	Employers, Member	
8	Mr. Uday Lodh	Industrialists, Member	
9	Mr. Atmaram Mestri	Stakeholders, Member	
10	Dr. Alimiya Parkar.	C.D.C. Member	
11	Mr. Kailas Tambe .	Social Worker, Member	
12	Mr. Mahendra Gurav	Head Clerk, Member	
13	Mr. Sahil Govalkar	Alumni Representative. Member	
14	Miss Anuja Pawaskar.	Students Representative.	
15	Dr. Pooja Mohite	Coordinator	

Agenda:

1. To take review of previous meeting.
2. To present brief report on good practices adopted by institute.
3. Activities pertaining to personality and overall development of learners.





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4. Role of counseling cell in mental stress of students.
5. Placement related activities/campus interviews.
6. Quiz IT Programme Planning
7. NAAC Work.
8. To discuss on the planning of organization of Seminar/workshop.
9. Cultural & Sports ( Indradhanu ) programme planning.
10. Any other issue with permission of chair.

Coordinator  
I. Q. A. C.

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IQAC 2021-22

### Minutes Of Meeting

The meeting held on 09/12/2021 at 11.30 am

Following point were discuss in meeting

1. The Internal Quality Assurance cell (IQAC) convened a meeting on 09/12/2021. The meeting was chaired over by the principal. The IQAC Co-ordinator welcomed all the committee members who were present for the meeting.
2. Mr. Abhijit Hegshetye Chairman of Navnirman Shikshan Sanstha suggested to plan for Naac work.
3. It was decided that all the committee head should prepare their Naac planning for the academic year 2021-22
4. The activities conducted by various departments in the academic year 2021 till December were put in front of the meeting and were reviewed by the members.
5. Dr. Pooja Mohite IQAC Coordinator express NAAC work Process. It was decided that all the committee head should prepare their Naac planning for the academic year 2021-22
6. Discussed on brief report on good practices adopted by institute.
7. All the faculty members were instructed to use the ICT tools available effectively for teaching and learning.
8. The analysis of feedback was put in front of the members.

Coordinator  
I. Q. A. C.

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I/c Principal  
S. P. Hegshetye College of  
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Following members were presents-

1	Dr. Asha S. Jagdale	I/C Principal
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member
3	Mr. Tarachand Dhobale.	Teaching Staff, Member
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member
5	Mr. Sushil Salvi.	Teaching Staff, Member
6	Mrs. Varsha V. Kubal .	Teaching Staff, Member
7	Mr. Mrutujay M. Khatu.	Employers, Member
8	Mr. Uday Lodh	Industrialists, Member
9	Mr. Atmaram Mestri	Stakeholders, Member
10	Dr. Alimiya Parkar.	C.D.C. Member
11	Mr. Kailas Tambe .	Social Warker, Member
12	Mr. Mahendra Gurav	Head Clreck, Member
13	Mr. Sahil Govalkar	Alumni Representative. Member
14	Miss Anuja Pawaskar.	Students Representative.
15	Dr. Pooja Mohite	Coordinator

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*[Handwritten signature]*

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*[Handwritten signature]*

Coordinator  
I. Q. A. C.

S. P. Hegshetye College of Arts,  
Commerce & Science,  
P 63, MIDC, Mirjole, Ratnagiri



*[Handwritten signature]*

I/c Principal

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### **Action taken report for 2021-22 (Meeting Date - 09/12/2021)**

1. As per suggestion of Mr. Abhijit Hegshetye all departments have done their departmental works which were regarding with NAAC.
2. As per decision of the IQAC meeting overall development of learners various departments conducted workshop like Image Processing, Bakery Workshop, Workshop best out of west, Workshop on Consumer rights day, Seminar on Interview techniques skills etc.
3. Faculty members have used effectively ICT tools like PPT, Pdf notes Voice Recording, YouTube links, Google class rooms.



  
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**IQAC - June 2022-23**

**Notice**

A meeting of IQAC is arranged on **24/06/2022** at **04.00 pm** in IQAC room to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

**IQAC Members-**

1	Dr. Asha S. Jagdale	I/C Principal	
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member	
3	Mr. Tarachand Dhobale.	Teaching Staff, Member	
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member	
5	Mr. Sushil Salvi.	Teaching Staff, Member	
6	Mrs. Varsha V. Kubal	Teaching Staff, Member	
7	Mr. Mrutujay M. Khatu.	Employers, Member	
8	Mr. Uday Lodh	Industrialists, Member	
9	Mr. Atmaram Mestri	Stakeholders, Member	
10	Dr. Alimiya Parkar.	C.D.C. Member	
11	Mr. Kailas Tambe .	Social Worker, Member	
12	Mr. Mahendra Gurav	Head Clerck, Member	
13	Mr. Sahil Govalkar	Alumni Representative, Member	
14	Miss Anuja Pawaskar.	Students Representative	
15	Dr. Pooja Mohite	Coordinator	

Coordinator

S. P. A. C.

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**Agenda:**

1. To take review of previous meeting.
2. Admission
3. Various Audits
4. Website up-gradation.
5. NAAC Work.
6. Placement related activities / campus interviews.
7. Participation of Research, Sports and Youth festival.

**Coordinator  
I. Q. A. C.**

S. P. Hegshetye College of Arts,  
Commerce & Science,

S. M. Joshi Vidyaniketan, P 63, MIDC, Mirjole, Ratnagiri - 415 639



**I/c Principal**

S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639

## Minutes of Meeting

The meeting held on 24 June 2022 at 04.00 pm

### Following point were discuss in meeting

1	Dr. Asha Jagdale Chairperson of IQAC read last meeting minutes and discuss about completed work.
2	Mr. Abhijit Hegshetye Chairman of Navnirman Shikshan Sanstha's suggested to plan for the increase admission which has decreased last year.
3	Mr. Tarachand Dhobale Suggested and recommended Energy Audit, Green Audit and Environment Audit as well as Academic and Administrative Audit for NAAC.
4.	Mrs Amruta Salvi suggested to up-gradation of our college website for Dynamic process.
5	Dr. Pooja Mohite IQAC Coordinator express NAAC work Process.
6.	Dr. Alimiya Parkar suggest to take campus interview for students and Alumni.
7	Mr. Sushil Salvi sir suggested for development of students research sports and youth participation is must.

### Following members was presents-

1. Mr. Abhijit Hegashetye, Chairman, Governing Body, Member
2. Mrs. Varsha V. Kubal, - Member
3. Mrs. Amruta H. Salvi, - Member
4. Mr. Tarachand Dhobale, - Member
5. Mr. Sushil Salvi, - Member
6. Mr. Mrutujay M. Khatu, - Member
7. Mr. Uday Lodh, - Member
8. Mr. Atmaram Mestri, - Member
9. Dr. Alimiya Parkar, - Member
10. Mr. Kailas Tambe, - Member
11. Mr. Mahendra Gurav, - Member
12. Mr. Sahil Govalkar, - Member
13. Miss Anuja Pawaskar, - Member
14. Dr. Asha Jagdale, - Chairperson
15. Dr. Pooja Mohite, - Coordinator



Coordinator  
I. Q. A. C.  
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P 63, MIDC, Mirjole, Ratnagiri-415 639

I/c Principal  
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### **Action taken report for 2022-23 (Meeting Date - 24/06/2022)**

1. For giving wide publicity to the admission process, banners were printed and displayed in front of all the junior colleges in Ratnagiri. "Teachers at Doorstep' campaign was effectively run by teaching and non-teaching faculties of the college.
2. Energy Audit, Green Audit and Environment Audit as well as Academic and Administrative Audit for NAAC has been done.
3. The college website has been upgraded for dynamic process.
4. As per suggestions of principal, there are 4 research projects participated in Avishkar research convention and selected 2 projects for final Round. Our Geography student participated in Kani Memorial Paper presentation Competition.
5. NAAC work has almost completed as per NAAC manual guideline.
6. Campus interview for students and alumni has been organized by HS Department.



**V/c Principal**  
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IQAC December 2022-23

**Notice**

A meeting of IQAC is arranged on **02/12/2022** at **04.00 pm** in IQAC room to discuss and approve the quality initiatives & modifications proposed by institution and academic departments. Please make it convenient to attend the same.

**IQAC Members-**

1	Dr. Asha S. Jagdale	I/C Principal	
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body, Member	
3	Mr. Tarachand Dhobale.	Teaching Staff, Member	
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member	
5	Mr. Sushil Salvi.	Teaching Staff, Member	
6	Mrs. Varsha V. Kubal	Teaching Staff, Member	
7	Mr. Mrutujay M. Khatu.	Employers, Member	
8	Mr. Uday Lodh	Industrialists, Member	
9	Mr. Atmaram Mestri	Stakeholders, Member	
10	Dr. Alimiya Parkar.	C.D.C. Member	
11	Mr. Kailas Tambe .	Social Warker, Member	
12	Mr. Mahendra Gurav	Head Clerk, Member	
13	Mr. Sahil Govalkar	Alumni Representative, Member	
14	Miss Anuja Pawaskar	Students Representative	
15	Dr. Pooja Mohite	Coordinator	

**Agenda:**

- 1) To take review of previous meeting.



Navnirman Shikshan Sanstha's

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- 2) To review the activities conducted in college up to December.
- 3) To discuss on conducting various quality audits such as various audits such as Academic and administrative Audit, Green Audit, Gender Audit and Energy Audit
- 4) Quiz IT Programme Planning
- 5) NAAC Work.
- 6) To discuss on the planning of organization of Seminar/workshop.
- 7) Indradhanu (Cultural & Sport) programme planning.
- 8) Any other issue with permission of chair.

  
**Coordinator**  
**I. Q. A. C.**  
S. P. Hegshetye College of Arts,  
Commerce & Science,  
P 63, MIDC, Mirjole, Ratnagiri-415 639



  
**I/c Principal**  
S. P. Hegshetye College of  
Arts, Commerce & Science,  
Ratnagiri - 415 639





Navnirman Shikshan Sanstha's

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IQAC December 2022-23

### Minutes of Meeting

The meeting held on 02<sup>nd</sup> December 2022 at 04.00 pm

Following point were discuss in meeting

- 1 Dr. Asha Jagdale Chairperson of IQAC read last meeting minutes and discuss about completed work.
- 2 Mr. Abhijit Hegshetye Chairman of Navnirman Shikshan Sanstha suggested to plan for the Naac work.
- 3 The activities conducted by various departments in the academic year 2022-23 up to Month December were put in front of the meeting and were reviewed by the members. External members appreciated the activities conducted by the various departments.
- 4 Quiz IT Programme Planning it passed unanimously by the all members.
- 5 Discussed on Indradhanu programme planning.
- 6 It was decided that the committees should be formed to conduct Academic and administrative Audit, Green Audit, Gender Audit and Energy Audit.
- 7 The principal suggested organizing Faculty Development Programme for the benefits of faculty and administrative staff.
- 8 Dr. Pooja Mohite IQAC Coordinator expresses NAAC work Process.
- 9 It was decided that the faculty members should be given responsibility of criterion to collect the data for SSR preparation.

Following members were presents-

1	Dr. Asha S. Jagdale	I/C Principal
2	Mr. Abhijit Hegashetye.	Chairman, Governing Body,

*(Handwritten signatures and initials)*



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		Member	
3	Mr. Tarachand Dhobale.	Teaching Staff, Member	
4	Mrs. Amruta H. Salvi.	Teaching Staff, Member	Aselhi
5	Mr. Sushil Salvi.	Teaching Staff, Member	Sushil
6	Mrs. Varsha V. Kubal	Teaching Staff, Member	Dubal
7	Mr. Mrutujay M. Khatu.	Employers, Member	
8	Mr. Uday Lodh	Industrialists, Member	
9	Mr. Atmaram Mestri	Stakeholders, Member	
10	Dr. Alimiya Parkar.	C.D.C. Member	
11	Mr. Kailas Tambe.	Social Worker, Member	
12	Mr. Mahendra Gurav	Head Clerk, Member	Gurav
13	Mr. Sahil Govalkar	Alumni Representative, Member	Sahil Govalkar
14	Miss Anuja Pawaskar.	Students Representative	Anuja Pawaskar
15	Dr. Pooja Mohite	Coordinator	Mohite

Coordinator  
I. Q. A. C.

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### **Action taken report for 2022-23 (Meeting Date - 02/12/2023)**

1. "Quiz IT" Program has been organized successfully by Computer Science and Information Technology department in college.
2. "Indradhanu" program was successfully organized by cultural and sports Departments of college.
3. The responsibility of criterion to collect the data for SSR preparation has been given by faculty members.
4. As per discussed in IQAC meeting college has organised various workshops and certificate courses like Workshop on competitive examinations, Workshop on women entrepreneurship development in Tourism sector, Certificate Course in Digital marketing. Certificate Course in Basics of Accounting, Certificate Course in English Written Communication.
5. Faculty development programme has organized for giving better knowledge to faculty.



  
Principal  
S. P. Hegshetye College of  
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